

THINGS YOU SHOULD KNOW AS A CVMA GOVERNOR

Meetings

The mid-summer meeting is CVMA's annual business meeting. It includes awards presentations, election of officers and installation of officers, new Board members, new student representatives and the chair of the House of Delegates.

The CVMA President sets the agenda for the board meetings, in consultation with the Executive Director. Any member may request an item be placed on the agenda.

The CVMA President assigns board members as liaisons to CVMA committees. One of the board liaisons are expected to attend those committee meetings to which they have been assigned as liaison.

Governors are expected to attend meetings of the constituent associations which they represent to communicate the Board's actions and concerns and to return with the constituent association's input.

Working Rules

The Board of Governors has a three-member Executive Committee which is made up of the President, President-Elect, and one Member at Large. The Executive Committee is empowered to make decisions which require immediate action; however, decisions of the Executive Committee are subject to ratification at the next full meeting of the Board.

The House of Delegates shall have the right, by a two-thirds vote of the members thereof, to veto, overrule, challenge or recommend revisions of any and all decisions made by the Board of Governors, at any regular or special meeting.

Governors Expense Account

The CVMA covers all travel and accommodations to attend Board meetings. The hotel is direct billed and a reimbursement form for travel is provided with every agenda (see page 16 this section). The budget allows an expense account for 12 Board members, (\$200.00 each) for VMA and committee meeting travel, required social events, etc. This line item excludes the President, President-Elect and Member-at-Large who have their own expense accounts.

E-Mail and Mail

All Board members must have an e-mail account. Most of the CVMA business is conducted by e-mail and checking your e-mail on a regular basis is required. Additionally, there is a list-serve for the Board of Governors only (see this section page 15).

We have established mailboxes for each Board member in the office mailroom. We place all materials of interest in the box during the week, and mail the packet to you on Fridays.

Staff Liaison

The Board of Governors staff liaison Della Yee. If you require assistance, you can contact her at the CVMA office; 800/655-2862, voice mail ext. 11, fax 916/646-9156, or email dyee@cvma.net.

Please refer to the Board of Governors section in this orientation packet for further information on board liaison appointments, meeting schedule and roster.